



2016 CPRE Renewal Application

Return application and all documentation to:
National Recreation and Park Association
CL #500007
PO Box 5007
Merrifield, VA 22116-5007

Office Use Only

CPRE_RENEW:

CPRE_CEU:

To Acct:

Please print or type

Title (e.g. Mr./Mrs.): _____ First Name: _____ MI: _____ Last Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Email address: _____ NRPA member? ☐ Yes- Membership # _____ ☐ No

CERTIFICATION FEE INFORMATION

<u>Renewal Application Fee</u>	<u>Exam Fee (If needed)</u>	<u>TOTAL</u>
NRPA Member: \$95.00 Non-NRPA Member: \$125.00	CPRE Exam \$195.00 *Only if you have not obtained required 3.0 CEUs*	Application Fee _____ Exam Fee (*if needed*) + _____ Total Due: = _____

Please make checks payable to: National Recreation and Park Association (NRPA)

☐ Check Credit Card: ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover

Credit Card Number: _____

Expiration Date: _____

Name on Credit Card: _____

CVV: _____

Signature: _____

Billing Address: _____

CONTINUING EDUCATION UNIT (CEU) REQUIREMENTS

Continuation of certification shall be contingent upon completion of a minimum of three (3.0) Continuing Education Units or equivalent academic course work from an accredited college or university in each 36-month period. **Note change:** Please do not send official documentation of continuing education to NRPA unless you are requested to do so as part of the audit process. The second page of this application must be completed and submitted as proof of your CEU requirement completion. Upon receipt of the recertification application, NRPA will select a random percentage of applications for audit. Certificants who are selected for audit will be directly notified by NRPA. Certificants will have 30 days to submit their continuing education materials for the audit process. Failure to submit the continuing education materials in a timely manner will result in a denial for recertification. If you do not have your required 3.0 CEUs you must re-take the current CPRE exam within your certification cycle.

CONTINUED PROFESSIONAL DEVELOPMENT SUMMARY
(Must be completed and submitted for application to be processed)

All CEUs claimed for renewal must have occurred within your current 3-year certification cycle. Certificants must have official documentation to support CEUs claimed below that include the following information: certificant's name, program dates, times and the number of CEUs or college credits acquired (*these forms do not need to be submitted unless the certificant is selected for an audit*).

TRACK YOUR CEUs ONLINE - Visit the NRPA Online Certification Center (at www.nrpa.org/certification) to begin tracking your CEUs for your next CPRE renewal date.

Program Date(s)	Program Location	Program Title	CEUs/College Credits Acquired

AGREEMENT TO ALL TERMS

AGREEMENT TO ALL TERMS – I certify that all the information given in this application is true and correct to the best of my knowledge. I further understand that false representation relative to any information will provide the basis for withdrawal of certification. I have read, understood and agree to comply with the CPRP/CPRE Policies and Procedures. I authorize NRPA and the National Certification Board to release my contact information and current certification status to appropriate park and recreation leadership, the media, and the general public.

Signature _____ Date _____